

## **Privacy policy**

(Status: 20.10.2022)

The protection of your personal data is of particular concern to us. We therefore process your data exclusively on the basis of the legal data protection regulations (GDPR, BDSG-neu). In this data protection information we inform you about the most important aspects of data processing within the framework of our contractual relationship.

### Data processing

Please note that data will be stored and used by us and the affiliated companies of the Mercer Group, Zellstoff-und Papierfabrik Rosenthal GmbH, Zellstoff Stendal GmbH and Mercer Timber Products GmbH for the purpose of executing the contractual relationship.

The data provided by you (including surname, first name, address, telephone number, bank details) is required for the execution of the contractual relationship or for the execution of pre-contractual measures. Without this data, we cannot conclude the contract with you, we cannot execute the contract and we cannot fulfill our contractual obligations (e.g. payments, invoicing).

In addition, we make use of external service providers to some extent to whom your personal data is made available in order to fulfill our contractual obligations. In addition, we may transfer your personal data to other recipients, such as public authorities in order to fulfill legal notification obligations (e.g. tax authorities).

After termination of the contractual relationship, the data deposited with us will continue to be stored in accordance with the legally prescribed retention periods. The German Commercial Code, the Fiscal Code and the Money Laundering Act, among others, impose storage obligations. The storage periods are then up to ten years after termination of the contract.

### Legal basis

Data processing is carried out on the basis of the legal provisions of Art. 6 para. 1 lit b) (necessary for the fulfillment of the contract) of the GDPR and, if consent has been granted, on the basis of Art. 6 para. 1 lit a) (consent). In addition, we process your personal data to fulfill legal obligations, e.g. commercial and tax data retention obligations. In this case, the legal basis for processing is the respective statutory provisions in conjunction with Art. 6 para. 1 lit c) GDPR.

### Your rights

You have the right to information about which data is stored. If the data is incomplete or incorrect, you have the right to rectification. If there is no longer a legal basis for storing the data, you have the right to have it deleted.

If one of the conditions listed in Art. 18 DSGVO is met, e.g. if you have objected to the processing, you have the right to request the restriction of processing for the duration of the review by us.

You also have the right to object to the processing of your data. Unless there are compelling legitimate grounds for processing pursuant to Art. 21 DSGVO, your objection is justified and we will no longer process your data.

If you have consented to the processing, you also have the right to revoke your consent with effect for the future at any time.

If you are of the opinion that we violate data protection regulations, you have the right to complain to the competent supervisory authority. In Thuringia, the competent supervisory authority is the Thuringian State Commissioner for Data Protection and Freedom of Information.



### Facebook plugins (Like & Share button)

Plugins of the social network Facebook (provider Facebook Inc., 1 Hacker Way, Menlo Park, California 94025, USA) are integrated on our pages. You can recognize the Facebook plugins by the Facebook logo or the "Like button" ("Like") on our page. Here you will find an overview of the Facebook plugins: <https://developers.facebook.com/docs/plugins/>

When you visit our pages, a direct connection is established between your browser and the Facebook server via the plugin. Facebook thereby receives the information that you have visited our site with your IP address. If you click the Facebook "Like" button while logged into your Facebook account, you can link the content of our pages on your Facebook profile. This allows Facebook to associate the visit to our pages with your user account. We would like to point out that we, as the provider of the pages, have no knowledge of the content of the transmitted data or its use by Facebook. You can find more information on this in Facebook's privacy policy: <https://de-de.facebook.com/policy.php>

If you do not want Facebook to be able to associate your visit to our pages with your Facebook user account, please log out of your Facebook user account.

**For further information, please contact our data protection officer at Mercer Holz GmbH**

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